

Minutes of Work Session

The Board of Education Holland Township School

A Work Session of the Board of Trustees of Holland Township School was held Tuesday, February 19, 2019, beginning at 7:02 PM in the Milford, NJ 08848.

A. **CALL TO ORDER**

B. **FLAG SALUTE**

C. **WELCOME**

Welcome to a special meeting of the Board of Education of the Township of Holland. Please be advised that this and all meetings of the Board are open to the public and media, consistent with the Open Public Meetings Act (Chapter 231 Laws of 1975); and that advance notice as required therein has been provided. This is a special meeting of the Board of Education of the Township of Holland at which formal action may be taken. The public will have an opportunity to be heard as indicated on the Agenda, at points in the meeting provided for the public to address the Board.

D. **ROLL CALL**

Davis_P__
Hackmann_P__
Hance_P__
McGuire_P__
Muller_P__
Scheibener_P__
Somers_P__
Witucki_P__

E. **WORKSHOP DISCUSSION ITEMS**

1. **NJSBA Presentation**

Gwen Thornton from NJSBA presented information to the Board that compared the differences between individual Board committees and “Committee as a Whole” structure.

2. **Board of Education Candidate Vacancy**

The Board acknowledged the Letter of Interest from one candidate for the vacant Board position, and agreed to invite that candidate to the February 26th Board meeting.

3. **Transportation Update**

Superintendent Stephanie Snyder communicated to the Board that the District received pricing for a “One Start Time” busing schedule from DVRHS. She also informed the Board that DVRHS would put the new “One Start Time” bus route out to bid, so that the District might ensure the best available pricing for this new design.

4. Budget Projection – Budget

The Budget Projection contained potential personnel issues, and was discussed in Executive Session.

F. COMMENTS: PUBLIC - AGENDA ITEMS ONLY

The Holland Township Board of Education welcomes input from public entities and/or private persons as described in Policy #0167. At the discretion of the presiding officer, comments may be limited to three minutes in length.

There were no public comments.

G. CONSENT AGENDA - DISCUSSION ONLY

1. Approval of Minutes

Upon the recommendation of the Superintendent of Schools that the Board approve the Regular minutes of January 22, 2019.

2. Finance

1) Upon the recommendation of the Superintendent of Schools that the Board approve the transfers for the month ending January 31, 2019 as submitted by the Superintendent, as authorized by N.J.S.A. 18A:22-8.1.

2) To accept the Holland Township Board of Education's certification that the Superintendent, Stephanie Snyder, recommends that the Board of Education accept the monthly financial reports of the Board Secretary and the Treasurer of School Moneys for the month ending January 31, 2019 and she recommends in compliance with N.J.A.C. 6:20-2.13(3) that the Board of Education certify that no major account or fund has been over expended and that as of this report sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

3) Upon the recommendation of the Superintendent of Schools that the Board accept the School Business Administrator/Board Secretary's, Brian McCarthy certification as required by N.J.A.C. 6:20-2.13(d), that no line item account has been over expended as of January 31, 2019, and that as of this date sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

3. Bill List

Upon the recommendation of the Superintendent of Schools that the Board approve the payroll bill List dated January 31, 2019 check numbers NO357 thru NO359 in the amount of \$634,503.53, the bill list dated January 31, 2019 check numbers 08692 thru 08694 in the amount of \$3,384.34 and the bill list dated February 26, 2019 in the amount of \$_____.

4. Approve Staff Summaries of Approved Conferences/Workshops

Upon the recommendation of the Superintendent the Holland Township Board of Education accepts the staff summary sheets for BOE approved workshops.

H. EDUCATION - DISCUSSION ONLY

1. Accept Superintendent's Harassment, Intimidation, Bullying Report

RESOLVED that the Holland Township Board of Education accepts the Superintendent's Harassment, Intimidation, Bullying report for January 14, 2019 -

February 14, 2019 and affirms the actions of the administration.

2. **Approve the Acceptance of Bleeding Control Kits**

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education accepts a donation of 71 Bleeding Control Kits from the HTEA to be placed in teacher go-bags. The Board recognizes and thanks the HTEA for their continued and generous support of our school district.

I. **PERSONNEL - DISCUSSION ONLY**

1. **Approve Substitutes**

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the following substitutes for the 2018-2019 school year:

- Diane Snyder: Aide/Library Clerk/Secretary/Cafeteria Aide

2. **Approve Home Instruction**

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves Mrs. Vicki Stamets as Home Instruction Tutor for student #18045, for a total of 10 hours per week at an hourly rate of \$43.99 beginning retroactive to January 30, 2019 with an end date to be determined.

3. **Approve Reduction in Hours**

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the reduction of hours for Mrs. Josiely Garcia from 15 hours weekly to 14 hours weekly beginning retroactive February 1, 2019.

4. **Appointment of Officer/Appointment**

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education appoints the following official, for the period February 1, 2019 through June 30, 2019:

- HIB Coordinator: Stephanie Snyder

J. **POLICY - DISCUSSION ONLY**

1. **Approve First Reading of Policies and Regulations**

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the first reading of the following Policies and Regulations:

- P 2415.06 (Unsafe School Choice Option)
- P 2422 (Health and Physical Education)
- P 2431.3 (Practice and Pre-Season Heat-Acclimation for School-Sponsored Athletics and Extra-Curricular Activities)
- R 2460.8 (Special Education – Free and Appropriate Public Education)
- P 2610 (Educational Program Evaluation)
- P 4219 (Commercial Driver's License Controlled Substance and Alcohol Use Testing)
- P&R 5111 (Eligibility of Resident/Nonresident Students)
- P 5330.04 (Administering an Opioid Antidote)

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- P 5337 (Service Animals)
- R 5530 (Substance Abuse)
- P&R 5600 (Student Discipline/Code of Conduct)
- P&R 5611 (Removal of Students for Firearms Offenses)
- P&R 5612 (Assaults on District Board of Education Members or Employees)
- P&R 5613 (Removal of Students for Assaults with Weapons Offenses)
- P 5756 (Transgender Students)
- P&R 7440 (School District Security)
- P&R 8461 (Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol, and Other Drug Offenses)
- P 8561 (Procurement Procedures for School Nutrition Programs)
- P 8860 (Memorials)

K. FINANCE AND FACILITIES - DISCUSSION ONLY

L. EXECUTIVE SESSION

WHEREAS the "Open Public Meetings Act" (Chapter 231 Laws of 1975) authorizes a public body to exclude the public from that portion of a meeting at which specified topics are to be discussed under circumstances where the public consideration of such topics will clearly endanger the public or where the personal privacy or guaranteed rights of individuals whose activities or affairs are to be discussed would clearly in danger of unwarranted invasion; be it

RESOLVED that the Board of Education of the Township of Holland now adjourns its public session to reconvene in Executive Session for the purpose of discussing the following:

- Confidential Matters by Law or Court Order
- Purchase Property
- Personnel Matters
- Invasion of Individual Privacy Employee or Student
- Investigation into Violations of Law
- Suspension, Civil Penalty or Loss of a License or Permit
- Disclosure would Impair District's Right to Receive Funding
- School/Public Security
- Collective Bargaining
- Pending, Ongoing or Anticipated Litigation

And be it further RESOLVED that the matters discussed in Executive Session will be made public when confidentiality is no longer required.

1. Motion to Enter Executive Session

Motion made by Davis, seconded by Hance, upon the recommendation of the Superintendent of Schools the Holland Board of Education enter Executive Session at 8:29 pm to discuss Personnel Matters and Pending, Ongoing or Anticipated Litigation.

2. Motion to Enter Public Session

Motion made by McGuire, seconded by Hackmann, upon the recommendation of

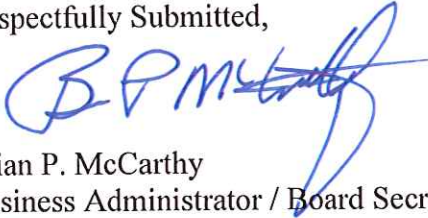
the Superintendent of Schools the Holland Board return to Open Session at 9:10 pm.

M. **ADJOURNMENT**

1. **Motion to Adjourn**

Motion made by Somers, seconded by McGuire, upon the recommendation of the Superintendent of Schools that the Holland Board of Education adjourn the meeting at 9:14 pm.

Respectfully Submitted,



Brian P. McCarthy
Business Administrator / Board Secretary

Date: February 22, 2019